



## Board Meeting **MINUTES**

<b>DATE</b>	October 5th, 2023
<b>TIME</b>	5:30 p.m. EST
<b>LOCATION</b>	1209 Little Rock Rd Charlotte NC 28214
<b>CONNECTION INFORMATION</b>	Video call link: <a href="https://us06web.zoom.us/j/88999707327">https://us06web.zoom.us/j/88999707327</a>

### I. Call to Order

The meeting was called to order by Amy Bruining at 5:35 p.m.

### II. Roll Call

Board Member	Title	Attendance
Amy Bruining	Chair	<i>Present Virtually</i>
Ken Holt	Treasurer	<i>Present Virtually</i>
Mike Teeter	Secretary	<i>Present Virtually</i>
Daniel Tart	Member	<i>Present Virtually (5:51 p.m.)</i>
Bitika Williams	Member	<i>Present Virtually</i>
Rachelle Reid	Member	<i>Present Virtually</i>
Steve Jones	Member	<i>Present Virtually</i>
Tammy Winstead	Ex Officio	<i>Present Virtually</i>
Tom Winstead	Ex Officio	<i>Present Virtually</i>

A roll call established a quorum.



### III. Approval of the Agenda



**Decision:** Motion to approve the agenda was made by Steve Jones and seconded by Ken Holt. There was no further discussion and the motion passed unanimously via the roll call.

### IV. School Updates

- A. Map testing is complete. Admin and Academic Coaches are analyzing the data with teachers in PLC.
- B. NC Check-ins begin Oct 17th.
- C. Fall Break is 9<sup>th</sup>-13<sup>th</sup>. Teacher workdays for Parent Teacher Conferences are on 9<sup>th</sup>-10<sup>th</sup>
- D. Fall Festival is Oct 20<sup>th</sup> 5:00pm-8:00pm

*Mrs. Tammy Winstead provided school updates for the Board. She spoke of recent formative assessment testing and calendar events.*

### V. Finance Update

- A. PMR was invoiced on 9-22 and CMS Kannapolis and Catawba have processed payment-Gaston acknowledged receipt.
- B. Local Dollars (\$335,256.88 x 9= \$3,017,311.92)
- C. Federal Revenue
  - 1. PRC 060 2 Notices \$150,788 & 169,136
  - 2. PRC 049 \$1,234.00
- D. Grants
  - 1. Computer Grant \$81,710.89
- E. August Budget


*Mrs. Tammy Winstead presented a financial update which included the August Budget Report as well as the status of the school's anticipated local and Federal revenue.*

### VI. Closed Session (Motion/Second/Discuss/Roll Call & Vote)



**Decision:** Motion to enter closed session pursuant § 143-318.11 (a)(3) and § 143-318.11 (a)(6) was made by Kent Holt and seconded by Daniel Tart. There was no further discussion and the motion passed unanimously via the roll call. The Board entered closed session at 5:51 p.m.



	<p><b>Decision:</b> <i>The Board excused closed session at 6:07 p.m.</i></p> <p><i>There was no action taken in the closed session.</i></p>
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## VII. Discussion

### A. Fraud Risk Questionnaire

*Mrs. Winstead shared the FRQ with the members of the Board and asked them to return it by October 19th. These will be included in the annual fiscal audit.*

## VIII. New Business and Action Items (Motion/Second/Discuss/Roll Call & Vote)

### A. The August 24, 2023 Minutes


	<p><b>Decision:</b> <i>Motion to approve the August 24, 2023 meeting minutes was made by Ken Holt and seconded by Steve Jones. There was no further discussion and the motion passed unanimously via the roll call.</i></p>
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### B. Approval to Opt-In or Opt-Out of Paid Parental Leave.

(Decision due in Epicenter by 11/1/23)

*The Board tabled the decision to opt in or opt out of the Parental Leave program. They will review the program and vote in the November meeting.*

### C. The approval of the 23-24 Summer Program Plan

	<p><b>Decision:</b> <i>Motion to approve the 23-24 Summer Program Plan was made by Ken Holt and seconded by Daniel Tart. There was no further discussion and the motion passed unanimously via the roll call.</i></p>
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## IX. Announcements

*None*

## X. Adjournment

*The meeting was adjourned at 6:19 p.m. by Amy Bruining.*