**Jackson Day School**

**Board of Directors Meeting Minutes**

**November 18, 2021**

Chair Amy called meeting to order at 5:34 pm

We have a quorum: Tom Winstead, Tammy Winstead, Amy Bruining, Mike Teeter, Steve Jones, Ken Holt, Rachelle Reid and Bitika Williams.

We have a Quorum.

I September 30, 2021 Minutes were reviewed. Michael motioned approved with revision of change wording with withdrawn versus expelled. Ken second the motion. All agreed.

II. Covid Updates – Presently school has zero Covid Cases. The last case was 10.25.2021. Tammy recommended we continue with Mecklenburg County mask mandate. Bitika motioned to go along with Mecklenburg. One opposed – but all others agreed to continue with mask mandate

III. School Updates – December 14 and 16, Dance Showcase. December 15 th --- K – 2 Musical Showcase and Art Expo.

* Lottery season began November 1, 2021. Charter application is posted online.
* Audit Deadline is November 30, 2021.
* Charter Renewal Deadline by November 30, 2021.
* Tom is applying for PPP Covid loan forgiveness
* Tammy went over statewide school rankings.

IV. Financial Update – Tammy presented update. There are more expenses at beginning of school year. We spent on technology. But have funds coming from a grant toward technology.

A. Budget – We currently have a 1.4 million surplus.

V. Construction Update –

* Working on punch list items.
* Lien on the building from the flooring company (We paid BCCG)
* There are bathrooms, concession stands, utility closets missing drains and cleanouts.
* The bike racks need to be replaced
* Ken providing explanation of current standing with BCCG. The amount BCCG states JDS owes is much higher than we show and what was in the original contracts. Ken providing an overall explanation of where JDS and BCCG are on the reasons for conflict – disagreement regarding of what amount JDS owes.
* Tammy provided more financial details on the financial numbers on what our differences are between BCCG and JDS. The school hired a CPA to assist in this process.

VI. New Business –

* Car pool line. Too much traffic coming in using car line. Tammy proposed buying two more buses and having bus stops close to the school and not charge. The cost would be a maximum of $15,000.
* Recommendation is to do a survey to see how many parents would use the bus service.

JDS board moved to close session at 6:40 pm

JDS board came back from closed session at 7:03 pm

* Ken motioned to approve purchasing up to three buses for $10,000 - $20,000 per bus. Rachelle 2nd the motion. All approved.

Board meeting concluded by Amy at 7:08 pm